



Colonial Beach Chamber of Commerce  
106 Hawthorn Street  
Colonial Beach, Virginia 22443

## 4<sup>th</sup> Annual Colonial Beach Fall Festival & Golf Cart Parade

### Craft Vendor Information

LOCATION: Colonial Beach Town Hill

EVENT DATE: Saturday October 28, 2017

TIME: 11:00am - 5:00pm

FEES: \$35 per 10' x 10' space

Electricity is \$10.00 per space in addition to entry fee (limited availability)

#### GUIDELINES:

1. A \$30.00 fee will be charged for all returned checks.
3. One vendor per space. Vendor or proxy must host display.
4. Applications are accepted on a first-come-first-served basis.
5. All work must be priced.
6. Spaces must be set up by 11:00 am. You may arrive as early as 9:00 am to prep your area.
7. No vehicles will be allowed on Town Hill except for loading and unloading.
8. A picture must be submitted with application (new applicants only).
9. Spaces will be preassigned and emailed to you prior to the event.
10. Changes to set-up location will not be made on the day of the event. If you have any specific needs, please indicate in your application and an attempt will be made to accommodate.
11. Confirmation provided upon receipt of application and payment. **Please include a valid email address.**
12. This event takes place Rain or Shine.

# 4<sup>th</sup> Annual Colonial Beach Fall Festival & Golf Cart Parade

## Craft Vendor Application

**(PLEASE TYPE OR PRINT CLEARLY)**

Complete this application and return it with your check or money order made payable to:

Colonial Beach Chamber of Commerce (CBCOC)  
106 Hawthorn Street  
Colonial Beach, VA 22443

The entry fee is non-refundable for cancellations made less than 15 days from the event date.

Number of spaces requested (\$35.00 per 10 x 10 space): \_\_\_\_\_

Electricity requested (\$10.00 each space) (yes/no) \_\_\_\_\_

Total amount enclosed: \$ \_\_\_\_\_

Please describe your business:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Company Name: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Address/City/State/Zip Code: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

By signing this application to participate as a vendor in the 4<sup>th</sup> Annual Colonial Beach Fall Festival & Golf Cart Parade, all parties acknowledge and agree that the Town of Colonial Beach and/or the Colonial Beach Chamber of Commerce, or any persons affiliated with these entities, will not be held responsible for theft, loss and/or damage to any property, or liable for injury to any participant.

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_