

Vendors, please keep this page and review the information before the festival.

Colonial Beach Chamber of Commerce  
106 Hawthorn Street  
Colonial Beach, Virginia 22443

## 6th Annual Colonial Beach Water Fest *This is a 'Rain or Shine' Event*

### Food Vendor Contract

LOCATION: Colonial Beach Boardwalk

EVENT DATES: Saturday & Sunday, August 22 and 23, 2020

TIMES: 11:00am - 4:00pm (Saturday)

12:00pm - 4:00pm (Sunday)

FEES: \$70 per each 10' x 10' space (includes both Saturday and Sunday)

10% Town Fee

(10% for one 10X10 space - \$7. For every additional 10X10 space, pay another \$7)

**Parking is subject to daily/hourly kiosk rates. You will need to secure your own parking.**

#### RULES:

1. **Contracts are due July 22, 2020.**
2. **All food vendors must display a Westmoreland County Health Department permit. Call (804) 493-1124 for more information.**
3. **Contracts received after July 22, 2020 will be charged an additional \$20.**
4. A \$30 fee will be charged for all returned checks.
5. It is expected that all vendors will stay for the entire festival.
6. One vendor per space. Vendor or proxy must host display.
7. Spaces must be set up by 10:30am Saturday. You may arrive as early as 8am on August 22.
8. No vehicles will be allowed on the boardwalk except for loading and unloading.
9. Confirmation provided upon receipt of contract/payment. **Please include a valid email address.**
10. The entry fee is non-refundable for cancellations made fewer than 30 days from the event date.
11. This event takes place Rain or Shine.
12. By signing the contract to participate as a vendor in the 6th Annual Colonial Beach Water Fest, all parties acknowledge and agree that the Town of Colonial Beach and/or the Colonial Beach Chamber of Commerce, or any persons affiliated with these entities, will not be held responsible for theft, loss and/or damage to any property, or liable for injury to any participant.
13. The Water Festival Committee/Chamber of Commerce Staff reserve the right to dismiss vendors for inappropriate wares, behavior, or customer interactions.
14. Please understand, there will be no "off-sides" vending without prior permission.
15. Vendors **MUST** park away from the boardwalk after unloading your vehicle.
16. Please manage your booth's trash.
17. Each business is responsible for securing a business license from your business hometown. If there are questions, contact the Town of Colonial Beach (804) 224-7181.

# 6th Annual Colonial Beach Water Fest

## Food Vendor Contract

**(PLEASE TYPE OR PRINT CLEARLY)**

Complete this contract and return it with your check or money order made payable to:

Colonial Beach Chamber of Commerce (CBCOC)  
106 Hawthorn Street  
Colonial Beach, VA 22443

The entry fee is non-refundable for cancellations made fewer than 30 days from the event date.

Number of spaces requested (\$70 per 10 x 10 space) \$ \_\_\_\_\_

10% Town Fee \$ \_\_\_\_\_  
(10% for one 10X10 space - \$7. For every additional 10X10 space, pay another \$7)

**Total amount enclosed:** \$ \_\_\_\_\_

Returning vendor requesting the same space as last year? (Yes/No) \_\_\_\_\_

Please describe your business:

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Business Name: \_\_\_\_\_

Business Representative for this event: \_\_\_\_\_

**E-Mail Address (Please PRINT):**

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Address/City/State/Zip Code: \_\_\_\_\_

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**Phone Number:** \_\_\_\_\_ **Alternate Number:** \_\_\_\_\_

By signing this Contract to participate as a vendor in the 6th Annual Colonial Beach Water Fest all parties acknowledge and agree that the Town of Colonial Beach and/or the Colonial Beach Chamber of Commerce, or any persons affiliated with these entities, will not be held responsible for theft, loss and/or damage to any property, or liable for injury to any participant. Vendor is responsible for adhering to all RULES set forth in this document. Failure to comply may result in dismissal without refund.

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Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_