



Colonial Beach Chamber of Commerce  
106 Hawthorn Street  
Colonial Beach, Virginia 22443

## 67<sup>th</sup> Annual Colonial Beach Potomac River Festival

### Craft Vendor Information

LOCATION: Colonial Beach Town Hill

EVENT DATES: Saturday & Sunday, June 9 & 10, 2018

TIMES: 10:00am - 5:00pm (Sat.) Mandatory

10:00am - 3:00pm (Sun.) Mandatory

FEES: \$100 per 10' x 10' space (includes both Saturday and Sunday)

Electricity is \$10.00 per space in addition to entry fee (Limited availability)

#### GUIDELINES:

1. Applications are due by May 25, 2018.
2. A \$30.00 fee will be charged for all returned checks.
3. One vendor per space. Vendor or proxy must host display.
4. All work must be priced.
5. Spaces must be set up by 9:00 a.m. You may arrive as early as 6:00 a.m. on June 9 for area prep.
6. No vehicles will be allowed on Town Hill except for loading and unloading.
7. A picture must be submitted with application (new applicants only).
8. Spaces will be preassigned and emailed to you prior to the event.
9. Changes to set-up location will not be made on the day of the event. If you have any specific needs, please indicate in your application and an attempt will be made to accommodate.
10. Confirmation provided upon receipt of application and payment. **Please include a valid email address.**
11. This event takes place Rain or Shine.

# 67<sup>th</sup> Annual Potomac River Festival

## Craft Vendor Application

**(PLEASE TYPE OR PRINT CLEARLY)**

Complete this application and return it with your check or money order made payable to:

Colonial Beach Chamber of Commerce (CBCOC)  
106 Hawthorn Street  
Colonial Beach, VA 22443

The entry fee is non-refundable for cancellations made less than 30 days from the event date.

Number of spaces requested (\$100.00 per 10 x 10 space) (fee covers both days) \_\_\_\_\_

Electricity requested (\$10.00 each space) (yes/no) \_\_\_\_\_

Total amount enclosed: \$ \_\_\_\_\_

Please describe your business:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Company Name: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Address/City/State/Zip Code: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

By signing this application to participate as a vendor in the 67<sup>th</sup> Annual Potomac River Festival, all parties acknowledge and agree that the Town of Colonial Beach and/or the Colonial Beach Chamber of Commerce, or any persons affiliated with these entities, will not be held responsible for theft, loss and/or damage to any property, or liable for injury to any participant.

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_