

Vendors, please keep this page and review the information before the festival.

Colonial Beach Chamber of Commerce  
106 Hawthorn Street  
Colonial Beach, Virginia 22443

**54<sup>th</sup> Annual Colonial Beach Arts & Crafts Show**  
*This is a 'Rain or Shine' Event*

**Craft Vendor Contract**

LOCATION: Colonial Beach Boardwalk (Between Wilder Avenue and Hawthorn Street)

EVENT DATE: Saturday and Sunday, September 4 & 5, 2021

TIME: 9:00am - 5:00pm (both days)

FEES: \$80 per 10' x 10' space submitted

10% Town Fee

(10% for one 10X10 space - \$8. For every additional 10X10 space, pay another \$8)

**Parking will be available in the Wilder Lot and will be subject to daily/hourly kiosk rates. You will need to secure your own parking.**

RULES:

- 1. Contracts are due August 20, 2021 and must include the completed and signed contract, payment, and a copy of your business license.**
- 2. Contracts received after August 20, 2021 will be charged an additional \$20.**
3. A \$30 fee will be charged for all returned checks.
4. One vendor per space. Vendor or proxy must host display.
5. It is required that all vendors will stay for the entire festival.
6. Spaces must be set up by 8:30am. You may arrive as early as 7am on September 4, 2021.
7. No vehicles will be allowed on the Boardwalk except for loading and unloading.
8. Confirmation provided upon receipt of Contract/payment. **Include a valid email address.**
9. Entry fee is non-refundable for cancellations made fewer than 30 days from the event date.
10. This event takes place Rain or Shine.
11. By signing the Contract to participate as a vendor in the Annual Arts & Crafts Show, parties acknowledge and agree that the Town of Colonial Beach and/or the Colonial Beach Chamber of Commerce, or any persons affiliated with these entities, will not be held responsible for theft, loss and/or damage to any property, or liable for injury to any participant.
12. The Arts & Crafts Festival Committee/Chamber of Commerce Staff reserve the right to dismiss vendors for inappropriate wares, behavior, or customer interactions.
13. Please understand, there will be no "off-sides" vending without prior permission.
14. Vendors **MUST** park away from the boardwalk after unloading your vehicle.
15. There are no electrical hook ups available. Please bring your own generator if needed.
16. Vendors are responsible for their own trash.
17. This is a non-juried event.
18. Each business is responsible for securing a business license from your business hometown. If there are questions, contact the Town of Colonial Beach (804) 224-7181, ext.2.

# 54<sup>th</sup> Annual Colonial Beach Arts & Crafts Show

## Craft Vendor Contract

**(PLEASE TYPE OR PRINT CLEARLY)**

Complete this Contract and return it with your check or money order made payable to:

Colonial Beach Chamber of Commerce (CBCOC)  
106 Hawthorn Street  
Colonial Beach, VA 22443

The entry fee is non-refundable for cancellations made fewer than 30 days from the event date.

Number of spaces requested (\$80 per 10 x 10 space - fee covers both days)      \$ \_\_\_\_\_

10% Town Fee      \$ \_\_\_\_\_  
(10% for one 10X10 space - \$8. For every additional 10X10 space, pay another \$8)

Total amount enclosed:      \$ \_\_\_\_\_

Returning vendor requesting the same space as last year?      (circle one)      Yes      No

Please give your Business Name and describe your business:

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Business Representative for this event: \_\_\_\_\_

**E-Mail Address (Please PRINT):**

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Address/City/State/Zip Code: \_\_\_\_\_

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Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

By signing this Contract to participate as a vendor in the 54<sup>th</sup> Annual Arts & Crafts Show, all parties acknowledge and agree that the Town of Colonial Beach and/or the Colonial Beach Chamber of Commerce, or any persons affiliated with these entities, will not be held responsible for theft, loss and/or damage to any property, or liable for injury to any participant. Vendor is responsible for adhering to all RULES set forth in this document. Failure to comply may result in dismissal without refund.

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_